

Title	Advocacy and Communications Officers
Reporting to	Local Project Coordinators (66%) Advocacy and Communications Manager (33%)
Time Commitment	Full time
Location	Sarajevo, Calais, Subotica or Belgrade
Managing	n/a

Position
<p>The Advocacy and Communications Officers share their time between day-to-day volunteering duties at our WASH centres, warehouses and out in the field, alongside work with the Advocacy and Communications Department. These volunteer positions are a fantastic opportunity to share what is happening on the ground with the wider public, and to participate in strategic advocacy campaigns and projects pushing for change.</p> <p>The position is relatively flexible and will depend on the live campaigns/projects we have running at the time, but it will likely see 3-4 days of work in the field, and 2-1 days at a desk focusing on such tasks as admin, outreach, and research.</p>
Job purpose
<p>As a humanitarian organisation working with people on the move, we believe that everyone is entitled to dignity and justice. Our communications seek to elevate the voices of those people we meet and share their experiences with the wider world. Our communications should provide a platform for those who have been overlooked and ignored for so long. In many places, we are uniquely placed to do this, and if we don't do it, nobody else will.</p> <p>Our advocacy work has two key focuses which both aim at making changes at a higher, more strategic level. The first is by working within multinational networks and international coalitions to fight for human rights, and the second is by collaborating with local partners to improve the situation on the ground on the regional and/or national level.</p>

Responsibilities and Expectations include, but are not limited to:

- Approx 55% of your time will be spent with the other volunteers working at our WASH centres, warehouses, and out in the field.
- 5% taking photos and at times videos. Unless provided a brief by colleagues in upper management, the only person at any site with a camera will be the Advocacy and Communications Officer.
- 10% collecting testimonies. Collective Aid is a member of the Border Violence Monitoring Network (BVMN) and once you have been trained in testimony collection, speaking to people on the move about their experiences with border pushbacks and violent internal evictions will be a key part of your role. These testimonies are then shared with BVMN and used in their advocacy to the UN, the Council of Europe, etc.
- 10% gathering content. In working so closely with people on the move every day, conversations are had, stories are shared, anecdotes told, and quotes spoken. Every volunteer has these interactions and you will be vital in ensuring these voices and experiences are given a platform.
- 10% advocacy. Advocacy campaigns differ from site to site but key tasks are likely going to be outreach, networking, collaboration, research, and copywriting.
- 10% liaise with the Advocacy and Communications Manager to produce public-facing blogs, and internal quarterly reports and updates on developments and trends which will be shared with key stakeholders and donors.

Qualifications, Experience and Skills

- Passion for storytelling across multiple channels
- Strong interpersonal skills
- Great written and spoken communication
- Native / fluent English (knowledge of a local language would be beneficial)
- Experience of, or at least a strong awareness of, interviewing potentially vulnerable people
- Initiative and a can-do attitude
- A disarming conversational manner and a willingness to engage in dialogue with beneficiaries, members of the public, and potential partners
- Unwavering commitment to supporting and advocating for displaced people
- A commitment to elevating the voices and experiences of those people we help

Inclusion:

- Collective Aid encourages and welcomes applications from people with lived experience as a displaced person.



- Collective Aid welcomes all, regardless of religion, ethnicity, sexual orientation, gender identity and expression, age, disability, or national origin.